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SITE SPECIFIC JOB CHECKLIST

Date: _____

1. Job name and address: _____

2. Your company name and address. You must include a physical address so we can ship your job back Via UPS. _____

3. What type of structure is this job? (*pool cage, glass room, etc.*) Briefly describe any information relevant to the job. _____

4. THE **DRAWING** MUST INCLUDE THE FOLLOWING MINIMUM STANDARDS:
 - a. Job name and address.
 - b. Your company name, address, phone and fax numbers on all pages.
 - c. Street map showing job location.
 - d. Indicate what type of metal is being used.
 - e. Plan view with dimensions TO SCALE.
 - f. Section view or front and side elevations to 1/4" = 1' scale. (1/8" or 1/10" for pool enclosures.) Gable and mansard side walls shall include the roof vertical rise and length. **All dimensions must be in feet and inches or feet with decimal foot measurements, i.e. 7'-4" or 7.33'.**
 - g. Attachment details must be provided on drawing.
 - h. Wall sections at typical wall and any beam bearing points.
 - i. Wind zone _____ m.p.h. and exposure category B____ or C____ (From Building Department).
 - j. Complete Design Checklist. Copies are in the back of the manual.
5. Other comments: _____

